Creating a Scholar Profile

1. Go to FUSE: <u>http://scholarexchange.furman.edu/.</u>Login to "My Account" from the top, right menu



2. Select Author Dashboard

| FURMAN | Scholar Excha | ANGE |
|--|---|--|
| Enter search terms: Search in this repository | My Account Furman scholar <scholarexchange@furman.edu></scholarexchange@furman.edu> | Home About FAQ My Account |
| Advanced Search Notify me via email or <u>RSS</u> BROWSE | Edit Profile Research Alerts | Change password, affiliation, or contact information Change e-mail notifications and manage e-mail preferences |
| Browse All Authors Departments | DASHBOARD TOOL S Author Dashboard Follow Management | |

3. Login to SelectedWorks using your FUSE username and password

| SelectedWorks | | | | | |
|---------------|--|-------|---|--------------------|-----------------------|
| Home | Institutions | FAQ | My Account | | SELECTEDWORKS™ |
| | | | | | |
| Lo | ogin | | | Create new account | |
| Em | Email address: scholarexchange@furman.edu | | You will need to create an account to comp your request. It's fast and free. | olete | |
| Pas | sword: | | | Sig | in up |
| E p | Remember me | Login | | | |

4. Click "Start your SelectedWorks" in the top left corner



Creating a Scholar Profile

Complete the Site Builder form.
**Note: Once you create a site URL, you will not be able to change or edit it.

| SelectedWorks Site Builder | | | | | | |
|---|--|--|--|--|--|--|
| Welcome to the bepress SelectedWorks site builder! | | | | | | |
| You are just minutes away from having your own site to promote your scholarship. | | | | | | |
| Click here to download the SelectedWorks User Guide | | | | | | |
| Your Site's URL | | | | | | |
| Choose your URL | | | | | | |
| Unlike everything else on your <i>SelectedWorks</i> site, you will not be able to return to edit the URL later so if you don't like "furman_scholar" in the URL below, please choose an alternative. | | | | | | |
| http://works.bepress.com/ furman_scholar | | | | | | |
| 2 Identify Your Institution | | | | | | |
| Search | | | | | | |
| For best search results of the 1500 institutions in SelectedWorks exclude generic words like "University of" and "College of" from your search query. For example, if your institution is the University of California, Berkeley, search simply for "Berkeley". | | | | | | |
| Start search here: Furman University Find my institution | | | | | | |
| Found 1 institutions. Please select one below. | | | | | | |
| Furman University | | | | | | |

Creating a Scholar Profile

6. Edit Your Profile Information



Tell readers about yourself and provide context for the scholarship you are promoting.



We leave it up to you to decide how to organize your SelectedWorks.



Upload an article, book, book contribution, popular press, unpublished paper, presentation or other document here.



Search all bepress' journals, series and repositories for papers that may belong to you.

Articles

- Edit Starting Scholarly Conversations: A Scholarly Communication Outreach Program, Journal of Librarianship and Scholarly Communication (2013)
- Detit A New Literacy for the Digital Age , Journal of Special Education Technology (2010)

Contributions to Books

- Edit Giving Back to Get Ahead: Adjuncting as Continuing Education, Continuing Education for Librarians: Essays on Career Improvement through Classes, Workshops, Conferences, and More (2013)
- Edit Expanding service and enhancing learning: Preliminary report on a novel virtual reference collaboration (with Feili Tu), Reference Renaissance: Current and Future Trends (2010)





7. Collect content from FUSE and other bepress collections



8. Upload additional content which may not be appropriate for FUSE, but that you would like to include in your Scholar Profile. See <u>FUSE Guidelines</u> to learn more.





9. Organize your content as you wish



10. Click "Update Site" to publish your changes

| Author Home | Browse Subjects | Browse Article Types | Series Home | |
|------------------|-----------------|------------------------------|-------------|---------------|
| Edit My Intro Pa | ragraph | or the scholarship you are p | Update Site | Edit My Photo |

11. Visit your website by clicking the "View Site" button at the top of the screen

| 🎲 Upload Conter | nt 🛛 🗋 Edit My Site | View Site | 😭 Reports | 🚊 Mailings | 🐞 My Editors | 📑 My Account |
|-----------------|---------------------|-----------|-----------|------------|--------------|--------------|
| Selected | Works of Ch | (†) F | URMAN | | | |
| | | | () Upda | ate Site | | |